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Date: 1st May 2008

RECORDED DELIVERY

Dear «Salutation»

Registration Number: «Person_Id»

**REGISTER OF HEARING AID DISPENSERS
Non Payment of Retention Fees April 1st 2008 – March 31st 2009**

**FORMAL NOTICE OF INTENTION TO STRIKE YOU FROM THE REGISTER OF HEARING
AID DISPENSERS**

I am writing to you in accordance with the terms of section 4(e) of the Hearing Aid Council Act 1968. Having checked my records I note I have not had a response from you in relation to my letter dated 16th April 2008 which was sent to you in accordance with clause 7(a) of the HAC Registration Rules 2007.

Our records indicate that as of the date of this letter, we have not received the sum of £695 from you which represents the retention fee which was payable on 1st April 2008.

I must advise you formally in accordance with rule 7(a) of the Registration Rules 2007 that you are required to pay the sum of £695 in respect of the annual retention fee.

Payment should be made on or before **4pm on the 15th May 2008**. This must be submitted with the retention form previously sent to you, correctly completed, and a cheque for £695 made payable to the Hearing Aid Council. If payment is not received the following action will be taken in line with clause 11 of the Registration Rules [2007]:

- The Registrar of the Hearing Aid Council will take steps to strike your name from the Register of Hearing Aid Dispensers, pursuant to s4(e) of the Hearing Aid Council Act 1968 [as amended]

You need to understand the consequences of your name being struck from the Register. These consequences are:

- You will be committing a criminal offence if you dispense or are involved in dispensing hearing aids;
- Restoration to the Register will require approval by the Council's Disciplinary Committee, and you will be required to meet the costs involved in this and any outstanding retention fee; and

- You will not be eligible for automatic registration with our successor body, the Health Professions Council.

If you pay the retention fee before **4pm on the 15th May 2008**, or the Council approves your application to be voluntarily removed from the Register in accordance with clause 11(b) of the Registration Rules (2007), no further action will be taken.

If you wish to discuss any aspect of this letter with me you should do so as a matter of urgency.

Yours Sincerely

A handwritten signature in cursive script, rendered in a multi-colored font (rainbow spectrum). The signature appears to read "Chris O'Leary".

Chris O'Leary
Registrar and Director of Policy